



ENSTONE PRIMARY SCHOOL

GREEN PROCUREMENT POLICY

POLICY STATEMENT

The governors and leaders of Enstone Primary School commit to ensure that when products and services are purchased, we will consider environmental aspects, potential impacts and costs, associated with their life cycle. Our practice of procuring products and services will endeavor to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful materials when produced, used or consumed. This will include, where possible; buying locally, buying recycled and recyclable, using less chemicals and reducing the school's carbon footprint associated with products and services.

Paper

Procurement considerations

1. We order Ricoh copier paper with Carbon Balancing which ensures recycled paper trees planted by the Woodland Trust.

Cleaning Products (OCC Outsourced Service)

Procurement considerations

1. We use cleaning products that are effective at lower temperatures.
2. We follow the recommended dosages.
3. We buy products in bulk thereby decreasing the quantity of packaging used.
4. Packaging used is made from recycled materials and can be recycled.
5. We buy products with Eco label identification.

Office equipment/Classroom supplies

Procurement considerations

1. Our member of staff responsible for ordering materials will always consider environmentally friendly products as appropriate.
2. We recycle our printer ink cartridges in the boxes that they arrived in and we aim to use products designed for recycling, that have a longer life whenever possible.
3. We recycle old computing/IT using services recommended by 123ICT

4. We recycle any packaging whenever possible.
5. We actively discourage use of laminating film and other single use plastics.

Lighting and heating

Procurement considerations

1. The majority of lighting is modern/low energy. When older fittings are replaced, it will always be with low energy/efficient fittings.
2. We have posters reminding everyone to turn off the lights when they are not needed.
3. New energy efficient boilers for the main building installed in 2020.
4. New heating installed in the hall building in 2025 uses air source heat pump.

Transport

Procurement considerations

1. We use a local bus company who are based in Enstone which ensures low energy consumption to get to the school when taking pupils on trips.
2. Whenever possible we bus-share with other local schools.

Furniture

Procurement considerations

1. We shall check that any furniture bought is made from timber that is legal and from sustainably managed forests
2. Garden seating and fencing is made from recycled plastic.

Electricity

Procurement considerations

1. Solar panels have been investigated under the scheme with the Low Carbon Hub Oxfordshire. It is not possible to put the panels in the most economic position due to the Victorian front facade of the school. Investigations are ongoing, with the support of ENCON.
2. Unfortunately, a small windmill was not a viable option for our school.
3. Energy Award / Display Energy Certificate is displayed.

Food and catering services

Procurement considerations

1. Seasonal vegetables are used in the school meals.
2. Plant-based options are included daily in school meals.
3. The school menu has several days in each cycle which are meat free.
4. The cook uses vegetables from our school garden in the school meals

when they are available.

5. Fish comes from responsibly fished sources.
6. Packaging is recycled.
7. The school kitchen is clingfilm free.
8. All cutlery, crockery and cups are reusable and compostable pots are available if required.
9. A timer has been fitted to the kitchen hot water tank.
10. The eggs used are organic.

Gardening Services

Procurement considerations

1. We use our own compost as a soil improver.
2. We limit plant pesticides and use alternative pest control techniques such as gravel around the plants to deter slugs.
3. We have water butts to collect water.
4. We procure organically produced and native plants
5. We procure products in recycled, compostable, reusable, recyclable or biodegradable packaging.
6. We act on invasive plants and animals.

Date Adopted: September 2025

Review Date: September 2028

Signature of Chair of Governors:

Barbara Shaw

Signature of Headteacher:

S. Mann