

Curriculum Committee Terms of Reference and Standing Orders

1. Membership

The committee will be at least 4 governors; they are currently Ashleigh Griffith, Anne Francis, Lisa Thompson, Emma Beazley, Edward Way and Barbara Shaw. The Headteacher is entitled to attend and vote at all meetings. Sarah Mann (headteacher) attends meetings of the Curriculum Committee.

2. Quorum

A quorum is 3 governors

3. Meetings

Members of the committee are entitled to seven days' notice of a meeting and to receive an agenda and any papers to be considered at the meeting. A shorter timescale may be given if the committee chair decides the issue needs urgent attention.

Other members of the governing body may attend any meeting of any committee, but they may not vote.

The rules for declaration of interest and withdrawal from the meeting are the same as for full governing body meetings. Associate Members cannot vote on any decision concerning admissions, pupil discipline, election or appointment of governors, budget and financial commitments of the governing body.

4. Chairmanship

The Chair shall be appointed annually by the committee. If the Chair is absent from a meeting, a governor may be elected to take the chair for the duration of that meeting.

5. Partnership with the headteacher

In carrying out its functions the committee will receive information and advice from the headteacher and other staff and will actively seek opportunities for wider consultation where appropriate.

The headteacher is entitled (but not obliged) to attend all committee meetings and has full voting rights (provided s/he is a governor).

6. Minutes

All committee meetings must be minuted. The minutes must be circulated with the agenda of the next full governing body meeting. The clerk to the committee will be appointed by the committee. Minutes must be signed by the chair after approval at the next meeting.

7. Purpose of the Curriculum Committee

The school curriculum comprises all learning and other experiences that the school provides for its pupils. The range of responsibilities for the curriculum are shared between the head teacher, the governing body, the LA and the Secretary of State for

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Education and Skills. The Curriculum Committee has responsibility for overseeing teaching of the national curriculum, monitoring test results and reviewing the assessment policy. The Curriculum Committee has responsibility for the school's provision and policy on RSE, collective worship and RE. It will also monitor provision for pupils with special educational needs or difficulties (SEND), pupils with exceptional ability (MA) and pupils eligible for the Pupil Premium Grant (PP).

8. Terms of reference:

- To consider and advise the Governing Body on standards and other matters relating to the school's curriculum, including statutory requirements and extended curriculum provision.
- To consider curricular issues which have implications for the Resources Committee and to make recommendations to this committee and to the Full Governing Body.
- To oversee arrangements for individual governors to take a leading role in the monitoring of specific areas of focus / provision within the School Development Plan.
- To maintain and review as appropriate all school policies relating to curricular or pastoral issues.

In addition, the Committee will:

- Consider, as appropriate, and make recommendations on other related matters not specifically delegated by the governing body.
- Contribute to the school's cycle of self-evaluation by planning, monitoring and evaluating appropriate sections of the School Development Plan (SDP) and Self Evaluation.
- Prepare for the governing body any appropriate report to parents (or others) on matters relating to the work of the Committee.
- Review policies relevant to this committee, according to the cycle for policy review.

The curriculum committee agreed these terms of reference on 15th December 2025. They were presented and agreed at the Full Governing Body meeting on 12th January 2026.



Barbara Shaw – Chair of Governors