

ENSTONE PRIMARY SCHOOL

Computing Policy

(including acceptable use guidelines and e-learning code of conduct)



Computing Vision Statement

Computing is concerned with how computers and computer systems work, and how they are designed and programmed. Pupils studying computing will gain an understanding of computational systems of all kinds, whether or not they include computers. Computational thinking provides insights into many areas of the curriculum, and influences work at the cutting edge of a wide range of disciplines. At Enstone Primary School we aim to provide an exciting and rigorous curriculum that addresses the challenges and opportunities offered by the technologically rich world in which we live.

The Acceptable Use of ICT Policy and the E Safety Policies are included with and should be read in conjunction with this policy.

Aims

- to enable all our staff and pupils to be confident, competent, and safe independent users of technology, using computing to motivate inspire and raise standards across the curriculum and celebrate achievement.
- to provide continuity and progression in all of the strands of the Computing National Curriculum 2014;
- for computing to be integral to school life; embedding it fully across the school as a tool, with children using it as naturally as any other classroom resource.
- to promote increased access to computing by building on and extending our resource base with appropriate classroom provision.
- to keep pace with educational developments in computing ensuring teachers have the necessary tools to do their jobs effectively.
- to further improve the efficiency of School administration tasks and communication with parents; aiming to engage parents with their child's learning in and beyond the school.
- to allow staff and children to gain confidence in and enjoyment from their use of technology; enabling all to work more effectively, enhancing and supporting teaching and learning.
- to provide staff professional development enabling the successful and positive promotion of computing in school.

The National Curriculum for Computing

The 2014 National Curriculum presents the subject as one lens through which pupils can understand the world. There is a focus on computational thinking and creativity, as well as opportunities for creative work in programming and digital media. The introduction makes clear the three aspects of the computing curriculum: **computer science** (CS), **information technology** (IT) and **digital literacy** (DL).

The core of computing is computer science, in which pupils are taught the principles of information and computation, how digital systems work and how to put this knowledge to use through programming. Building on this knowledge and understanding, pupils are equipped to use information technology to create programs, systems and a range of content. Computing also ensures that pupils become digitally literate – able to use, and express themselves and develop their ideas through, information and communication technology – at a level suitable for the future workplace and as active participants in a digital world.

The National Curriculum for Computing aims to ensure that all pupils:

- Can understand and apply the fundamental principles and concepts of computer science, including abstraction, logic, algorithms and data representation
- Can analyse problems in computational terms, and have repeated practical experience of writing computer programs in order to solve such problems
- Can evaluate and apply information technology, including new or unfamiliar technologies, analytically to solve problems
- Are responsible, competent, confident and creative users of information and communication technology

The National Curriculum states that pupils should be taught to:

| | Key Stage 1 | Key Stage 2 |
|-------------------------------|--|--|
| Computer Science | Understand what algorithms are, how they are implemented as programs on digital devices and that programs execute by following precise and unambiguous instructions | Design, write and debug programs that accomplish specific goals, including controlling or simulating physical systems; solve problems by decomposing them into smaller parts Use sequence, selection, and repetition in programs; work with variables and various forms of input and output Use logical reasoning to explain how some simple algorithms work and to detect and correct errors in algorithms and programs Understand computer networks including the internet; how they can provide multiple services, such as the World Wide Web Appreciate how [search] results are selected and ranked |
| Information Technology | Use technology purposefully to create, organise, store, manipulate and retrieve digital content | Use search technologies effectively Select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information |
| Digital Literacy | Recognise common uses of information technology beyond school Use technology safely and respectfully, keeping personal information private Identify where to go for help and support when they have concerns about content or contact on the internet or other online technologies | Understand the opportunities [networks] offer for communication and collaboration Be discerning in evaluating digital content Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact |

Roles and Responsibilities

The Headteacher and Computing subject manager are responsible for monitoring the teaching of computing. The Curriculum Committee of the Governing Body oversees the programme of study taught in this subject. The Resources Committee of the Governing Body ensures that adequate funding is allocated to cover equipment and all necessary contracts.

There is a named Computing Subject Manager in the school who oversees computing planning within the school. The subject manager is responsible for keeping staff informed about new developments and training opportunities, and where appropriate, organising (and at times providing) appropriate INSET sessions. The subject manager advises staff on managing equipment and software in the classroom, and although not a technician will seek advice and organise any necessary remedial work to ensure that the computers are kept in working order. A central resource area will be maintained and reviewed annually along with other resources for computing.

The subject manager monitors the curriculum and reports to the governors with regard to the school's development plan. The subject manager also keeps abreast of developments in computing and keeps staff informed.

Curriculum

Computing is integrated into all curriculum areas, as well as being taught both as a discrete subject. All subject schemes of work identify clear computing opportunities. We aim to provide a broad and balanced curriculum through our long term computing plans and subject schemes of work. These ensure our pupils are taught a range of skills and techniques in computing as a discrete subject and as part of work in other curriculum areas.

Teaching and Learning

Activities will be planned to operate on three levels to meet the range of our pupils' needs:

- most children will learn...
- some children will progress further and learn...
- some pupils will not make so much progress but will achieve...

Computing will be delivered through a variety of teaching and learning methods e.g. whole class, group and individual work. Differentiation and progression will be ensured by a variety of approaches e.g.

- same activity, but different expectations of outcome;
- same theme, but different levels of input;
- different groupings of children;
- different pace of working;

The Headteacher, as part of the termly monitoring process, reviews teachers' planning. This ensures that there is full coverage of the Scheme of Work and that opportunities to embed computing in the curriculum are clearly identified.

Special Educational Needs

The school recognises the advantages of the use of technology by children with special educational needs. Using a variety of technology can:

- address children's individual needs
- increase access across the curriculum
- improve language skills

Equal Opportunities

The school promotes equal opportunities to all, regardless of religion, culture, gender, age and ability, in computer usage and fairness of distribution of computing resources throughout the school. Software used in the school is chosen to ensure that it is non-discriminatory and promotes equal opportunities for all users.

Assessment

Assessment of computing will take place within all curriculum areas. Clear learning objectives will support the focus of assessed activities. Each strand of the computing curriculum is formally assessed using the Purple Mash online assessment tool. Objectives are assessed at an emerging, expected or exceeding level.

Reporting and Recording

Parents receive an annual statement of outcome in computing as part of the child's annual report.

Monitoring, Evaluation and Review

The Headteacher or Computing subject manager monitor computing planning to ensure that the scheme of work is being implemented in full. Teaching is also monitored, as is children's work, and feedback is given to teachers in line with guidance for monitoring. The scheme of work is reviewed annually and updated as appropriate to ensure it reflects good practice. It provides sufficient detail to ensure all pupils receive a consistent experience in computing.

Resource management

1. Human

As a part of Continuing Professional Development all staff are encouraged to improve necessary skills and techniques to develop computing competence across the curriculum, either through in-school support or by attending courses. For this they can use the Internet to access national developments, educational materials and good curriculum practice. There are also opportunities at staff meetings, to share ideas and good practice.

All staff have the advantage of using the Internet for their own professional development by access to national developments, educational materials and good curriculum practice.

A copy of the County Security Guidelines is available from the county intranet:

http://portal.oxfordshire.gov.uk/content/public/corporate/AtWork/Policies/HR_ICT_Policy_Booklet.pdf

Our staff sign a declaration on school letter-headed paper declaring that any computer equipment, e.g. laptops, provided by the school for their use at home during tax year **** has been and will be used only for business purposes, and that any private use will be insignificant and incidental.

2. Technical

Class teachers are responsible for the care of their hardware, reporting problems to the Computing subject manager who keeps a log of faults occurring to help with future replacement decisions and with discussions with repair technicians. The school has a contract with 123ICT which includes technical support and maintenance of hardware. Curriculum computers are backed up daily onto Google Drive; the admin computers automatically back up to One Drive daily. The IT technician ensures that the virus protection software is regularly updated.

3. Hardware

There are 12 laptops and 1 desktop computer for use by staff, linked to the Internet and with access to colour printers. There are also 40+ netbooks/chrome books and 6 iPads for use by pupils. The Netbooks, Chromebooks and iPads are available for use by all classes and are stored securely overnight in locked trolleys. The laptops are stored in the classrooms and are also intended to be accessed by all classes. Each classroom has a smartboard – these were last updated in November 2016, for all classes. There are also two scanners, two visualisers and 8 programmable Bee Bots/Robo Mice.

The provision of up-to-date computers and their distribution is reviewed regularly and purchasing decisions take energy efficiency into account. Obsolete equipment is recycled in accordance with county guidelines.

Each member of staff of the teaching staff is loaned a laptop. Teachers must not leave laptops or any other portable equipment unattended in classrooms, cars or any other place where the equipment could be stolen. Laptops are solely for teacher's official school use, both in school and at home. Teachers to whom laptops are allocated must not allow them to be used by any unauthorised individual, including family members.

The Bursar/Administrator maintains the hardware inventory, which is kept in the school office.

4. Software

Licences and master disks are kept in the school office / resource room and listed in the software inventory, which is maintained by the Computing subject manager. Some programs are used via the internet or downloaded for use from the internet, on the advice of the school's technician. Software provision, including online subscription services, is reviewed annually.

Security

All equipment is marked with a DNA security code and/or etched with the school name. The school has an alarm system. The Netbooks, Chromebooks and iPads are kept in a locked trolley when not in use.

Each computer is accessed through a password system providing security against unauthorised access to the management system. All staff computers and memory sticks are encrypted.

The school uses Securus filtering and monitoring software to monitor children's browsing history and to safeguard children from exposure to unsuitable or harmful content.

Health and Safety

All equipment will be checked annually (PAT tested), under the Electricity at Work Regulation 1989, by an accredited professional who will provide the school with a report of their work.

Regular risk assessments are conducted, faults logged and appropriate action taken.

Computers located in classrooms are positioned, wherever possible, away from light reflection and glare. The optimum position is at right angles to the natural source of light.

Pupils are regularly reminded not to look directly into the projector beam when using the interactive smartboards.

The Health and Safety at Work Act (January 1st 1993), European Directive, deals with requirements for computer positioning and quality of screen. This directive is followed for all administrative staff. Whilst this legislation only applies to people at work we seek to provide conditions which meet these requirements for all users.

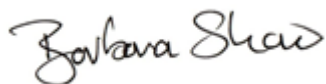
Management Information Services

By developing its use of electronic Management Information Systems (MIS) the school aims to provide effective electronic availability of individual pupil tracking data, both within the school and at transfer at the end of Key Stage.

Date Adopted: November 2024

Review Date: November 2025

Signature of Chair of Governors:

Handwritten signature of Barbara Shaw in cursive script.

Signature of Headteacher:

Handwritten signature of J. Mann in cursive script.

The Acceptable Use Policy: All adults working in school

For personal use:

- Do not give anyone access to your login name or password.
- Do not open other people's files without express permission. Do not corrupt, interfere with or destroy any other user's information.
- Do not release personal details including phone numbers or personal e-mail addresses of any colleague or pupil over the Internet.
- Do not reproduce copyright materials without first getting permission from the owner. Many people will make their work freely available for education on request. Acknowledge sources on all resources used.
- Do not attempt to visit sites which might be considered inappropriate. All sites visited leave evidence on the computer. Downloading some material is illegal and the police or other authorities may be called to investigate such use.
- Ensure that all electronic communications including email, shared files including photographs and videos, IM and social networking comply with your professional role and that electronic texts cannot be misunderstood or misinterpreted.
- Take great care when using social networking sites that friends or photographs do not compromise your professional integrity
- Use of school Internet access for business, profit, advertising or political purposes is strictly forbidden.
- Users should log out and close their browser when their session has finished.
- Do not store pupils' photographs on your personal camera or phone
- Personal mobile phones may not be used during teaching sessions or in any space or at any time where/when pupils are present. They should be securely stored in lockers during school hours. (Please refer also to the school's policy on use of Mobile Devices).

Personal E-mail

- Follow school guidelines contained in the Computing policy for the use of e-mail.
- Observe *netiquette* on all occasions. E-mail should not be considered a private medium of communication.
- Do not include offensive or abusive language in your messages or any language which could be considered defamatory, obscene, menacing or illegal. Do not use language that could be calculated to incite hatred against any ethnic, religious or other minority. You should be aware that OCN e-mail is automatically monitored.
- Make sure nothing in the messages could be interpreted as libellous.
- Do not send any message which is likely to cause annoyance, inconvenience or needless anxiety.
- Do not send any unsolicited promotional or advertising material nor any chain letters or pyramid selling schemes.

When using the Internet or e-mail with children

- Remind children of the rules for using the Internet or e-mail.
- Watch for accidental access to inappropriate materials and report the offending site to the ICT Service Desk – ICT.servicedesk@oxfordshire.gov.uk or telephone 0345 052 1000.
- Be aware of issues relating to cyber bullying and watch for evidence of any distress caused by the use of ICT and investigate its cause.
- Check before publishing children's work; make sure that you have parental permission.
- Ensure children cannot be identified from photographs.
- Be aware of issues relating to e-safety and cyber bullying and watch for evidence of any distress caused and investigate the reasons behind such distress.
- Report any breaches of the school's Internet policy to the Headteacher.

CODE OF CONDUCT FOR USE OF THE SCHOOL'S E-LEARNING FACILITIES

This code of conduct applies at all times, in and out of school hours, whilst using school equipment.

Internet and email will be provided for you to conduct research, communicate with others and access your personal on-line storage space as well as learning resources but only on the understanding that you agree to follow this code. This code of conduct is not intended to be exhaustive. At all times you should use e-Learning resources in an appropriate and responsible manner.

THE CODE

You should:

- Only access sites which are appropriate for use in school. *This also applies outside lesson time*
- Be aware that your actions on the Internet and when using e-mail can be seen and monitored
- Be aware that information on an Internet web site may be inaccurate or biased. Try to verify (check) the information using other sources, if possible, before using it
- Be careful of what you say to others and how you say it. *Never give your name, home address, telephone numbers or any personal information about yourself or others to any strangers you write to or communicate with on the Internet. Never arrange to meet strangers who approach you whilst on the computer; anyone can pretend to be someone else. Someone pretending to be a friend may not have your best interests at heart*
- Treat others as they would expect to be treated, *e.g. show respect and be polite. Remember that something that may seem like a joke to you could upset someone else.*
- Always tell your teacher or another adult if you ever see, hear or read anything which makes you feel uncomfortable while using the Internet or email.
- Respect copyright and trademarks. *You cannot use the words or pictures that you see on an Internet site without giving credit to the person who produced the information originally. You must not copy text or pictures from the Internet and hand it in to your teacher as your own work.*
- Check with a teacher before:
 - * sending e-mail
 - * downloading files
 - * completing questionnaires or subscription forms
 - * opening e-mail attachments

You should not:

- Send, access, store or display offensive or upsetting messages or pictures
- Use or send bad, threatening or annoying language nor any language which might incite hatred against any ethnic, religious or other minority
- Intentionally waste resources

Please note:

You should always log out and close your browser when your session has finished. User areas on the school network will be closely monitored and staff may review your files and communications to maintain system integrity. Failure to follow the code will result in loss of access and further disciplinary action may be taken if appropriate. If applicable, external agencies may be involved: certain activities may constitute a criminal offence.

Copyright Release

This school may produce printed publications and/or a school web site which may include examples of pupil's work and/or photographs of pupils. We take the issue of child safety very seriously, which includes the use of images of pupils. Including images of pupils in school publications and on the school website can be highly motivating for the pupils involved, and provides a good opportunity to promote the work of the school. However, schools have a duty of care towards pupils, which means that pupils must remain unidentifiable, reducing the risk of inappropriate contact, if images are used in this way.

We ask that parents consent to the school publishing their children's work and to the taking and using of photographs and images of their children, subject to strict confidentiality of personal information in line with GDPR Regulations 2018. (This can be changed at any time; speak to the Headteacher or Computing Co-ordinator).

Digital Video





Digital video is an exciting medium which can motivate and inspire pupils. Research has shown that using digital video in education can help encourage creativity, motivate and enthuse pupils, and improve communication and team-working skills. At Enstone Primary School we intend to use digital video as part of our learning and teaching and for the recording of school productions and events.

We ask that parents consent to their child taking part in the production of digital video, and/or appearing in films.









Whereas the risks of using digital video in education are minimal, schools have a duty of care towards pupils. This means that pupils will remain unidentifiable, reducing the risk of inappropriate contact, if images or examples of their work (including digital video) are used on the school website. All digital video work at Enstone Primary School is underpinned by our acceptable use and internet safety policy, our social media policy, our photography and video policy and our GDPR policy.

E-LEARNING CODE OF CONDUCT – YOUNG USERS

You should:

-  Always follow the instructions of your teacher.
-  Keep your username and password secret.
-  Always be nice and polite when you send messages to other users.
-  Always tell your teacher if you see, hear or read anything which makes you feel uncomfortable while using the computer.

You should not:

-  Send anyone a message which is not nice.
 -  Use bad language in a message.
 -  Use any other person's login for Chrome or Purple Mash.
 -  Use any other person's work including pictures
- Tell a stranger any of the following information:
-  ➤ your name
 -  ➤ your home address
 -  ➤ your telephone numbers
 -  ➤ any other personal information about yourself or any of your friends.

When you are finished using a computer you should always close it down properly following your teacher's instructions.

OXFORDSHIRE COUNTY COUNCIL
ENSTONE PRIMARY SCHOOL



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www.enstone.oxon.sch.uk

E-Learning Code of Conduct

Dear Parent/Guardian,

As part of our curriculum we encourage pupils to make use of educational resources available on the Internet. Access to the Internet enables pupils to conduct research and obtain high quality educational resources from libraries, museums, galleries and other information sources from around the world.

To guard against accidental access to materials which are inappropriate in school, appropriate search filtering controls are in place. In addition, we use Securus monitoring software, which monitors internet browsing and alerts us to any inappropriate or potentially harmful search results. No system is 100% effective, however, and we rely on staff and pupils to make appropriate use of the internet and to understand what this means for them.

Before accessing the Internet in school, we would like all pupils to discuss the attached E-Learning Code of Conduct with their parents/guardians and then return the signed form to the school office.

We believe that the educational benefits to pupils from access to the Internet, in the form of information resources and opportunities for collaboration, far outweigh the potential disadvantages.

During lesson time teachers will guide pupils toward specific materials and educational resources. Where pupils are given permission to access the Internet outside lessons they must agree to access only those sites that are appropriate for use in school and use the e-learning resources appropriately.

Yours sincerely

Ashleigh Griffith

Ashleigh Griffith
Subject manager for computing

E-LEARNING CODE OF CONDUCT

Pupil: _____ Class _____ Date _____

My parents and I have read the E-Learning Code of Conduct and I agree to follow it.

Pupil Signature _____ Date _____

Parent:

As parent or guardian, I have read, discussed and explained the E-Learning Code of Conduct to my son/daughter. I understand that if he/she fails to follow this code, his/her individual access may be withdrawn and I will be informed.

Parent/Carer Signature _____ Date _____

Permission and Copyright Release

I consent to photographs and digital images of the child named above, appearing in printed publications or on the school website. I understand that the images will be used only for educational purposes and that the identity of my child will be protected.

I also consent to examples of my child's work being published on the school website or in other media, subject to strict confidentiality of personal information.

Parent/Carer Signature _____ Date _____

Digital Video

I consent to my child taking part in Enstone Primary School projects using digital video. I consent to my child taking part in the production of digital videos and appearing in films. I understand that films may be made available on the school website or used in other school promotional activities.

Parent/Carer Signature _____ Date _____

You may choose to withdraw this consent at any time by contacting the school office.

Internet Safety Check Sheet

It is good practice to discuss these points with pupils at the start of the school year, the start of a project requiring internet use, or if revision of acceptable internet use is necessary.

- Only use the Internet when there is a teacher or other adult present to supervise, or when you have permission.
- Only use your own login and password.
- Think carefully before sharing personal information via the internet.
- Understand that people on the internet may not be who they say they are. If you arrange to meet up with someone in person for the first time, take an adult.
- All e-mails, discussion or text messages should be polite, appropriate and sensible. Do not send or post any e-mail or message which could cause upset.
- If you receive a rude or offensive message report it to a member of staff or trusted adult immediately.
- If you see anything offensive or if you feel uncomfortable about anything, report it.
- Be aware that the school may check your computer files and monitor the Internet sites you visit.
- Make sure that a web source is reliable and information you are going to use is accurate.
- You and your parents should have signed the school Internet agreement. You will be breaking that agreement if you deliberately break these rules. This could result in you losing your Internet access at school.

Draw pupil's attention to the poster on the classroom wall regarding sensible conduct whilst using the Internet. They can refer to this anytime they need a reminder

Be Responsible Stay Safe on the Internet

These rules for sensible Internet use will ensure our safety. Please make sure you understand and keep to them.

Use of the Internet at school is for educational purposes and your conduct should be appropriate.

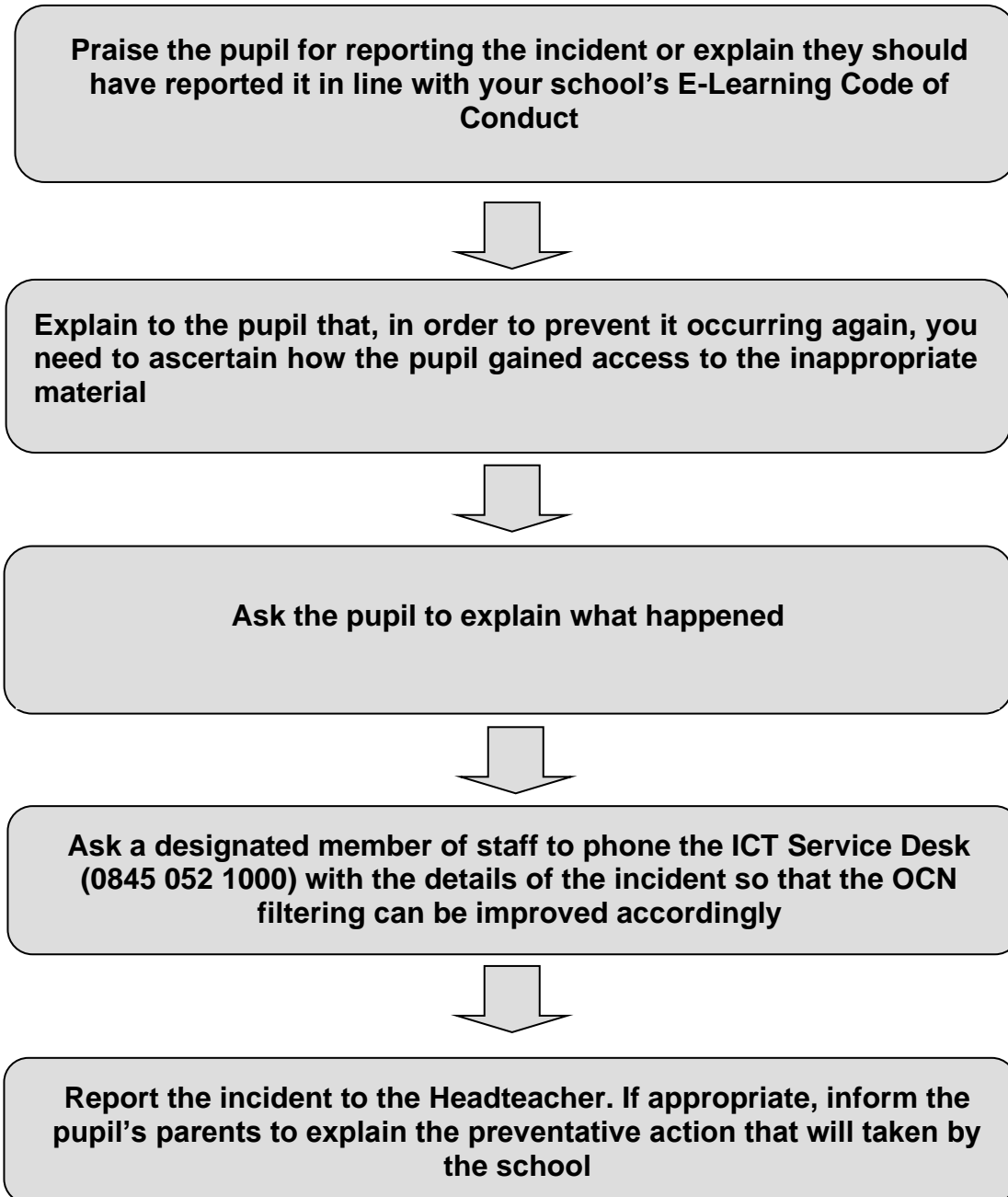
- Only use the Internet when there is a teacher or other adult present to supervise, or when you have permission.
- Only use your own login and password.
- Never give out your address, phone number or arrange to meet someone.
- All e-mails should be polite, appropriate and sensible.
- If you receive a rude or offensive message you must report it to a member of staff immediately.
- If you see anything offensive or if you feel uncomfortable about anything, report it.
- Be aware that the school may check your computer files and monitor the Internet sites you visit.
- Make sure that a web source is reliable and information you are going to use is accurate.

You and your parents should have signed the school Internet agreement. You will be breaking that agreement if you deliberately break these rules. This could result in you losing your Internet access at school.

Primary School Guidelines on Inappropriate Internet Access

Whilst using the Internet during school hours, a pupil **accidentally** finds a website displaying inappropriate material. What should you do?

Use this step-by-step guide to help you follow the correct procedure for reporting inappropriate materials from the Internet.



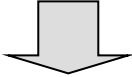
Should you have any further questions regarding safe and discriminating use of the Internet, please call the School Service Desk 0845 052 1000.

Primary School Guidelines to Inappropriate Internet Access

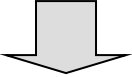
Whilst using the Internet during school hours, a pupil **deliberately** types in a website address that will display inappropriate material. What should you do?

Use this step-by-step guide to help you follow the correct procedure for dealing with pupils deliberately searching for inappropriate materials on the Internet.

Explain to the pupil that they have broken the rules of your school's E-Learning Code of Conduct, and that their behaviour is unacceptable



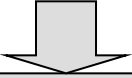
Take the pupil off the computer for the duration of the lesson. At a convenient time, ask the pupil to explain what happened and tell them that by doing so they may lessen the seriousness of the incident.



Draw the pupil's attention to the E-Learning Code of Conduct that they agreed with their parents on starting at the school, which is summarized on the poster displayed in your ICT area



Discuss the incident with the Computing co-ordinator and ensure it is reported to the ICT Service Desk (0345 052 1000) by a designated member of staff, so that the OCN filtering can be improved accordingly



Report the incident to the Headteacher. Decide the sanctions as per the school behaviour policy for breaking rules (e.g. removing the pupil's Internet access for a period of time). If appropriate, inform the pupil's parents and explain the action taken by the school

Should you have any further questions regarding safe and discriminating use of the Internet, contact the School Service Desk 0345 052 1000 or email ict.servicedesk@oxfordshire.gov.uk

Internet Safety Websites – For Teachers

Becta's e-safety advice for schools

<http://www.nextgenerationlearning.org.uk/safeguarding>

Thinkuknow Keeping children safe when they use the Internet.

<http://www.thinkuknow.co.uk>

Kidsmart Find lesson plans, leaflets, posters, information on activities and interactive games to play with pupils in school to teach them Internet safety.

<http://www.kidsmart.org.uk/teachers/>

Internet Safety for Schools Information on filtering software, Acceptable User Policies etc.

<http://teacher.scholastic.com/professional/teachtech/internetsafety.htm>

BBC Online Safety useful links

<http://www.bbc.co.uk/onlinesafety/>

Teachernet – on use of photographs and videos in school

<http://www.teachernet.gov.uk/wholeschool/familyandcommunity/childprotection/usefulinformation/photoschoolevent/>

GetNetWise – This website has a list of video clips explaining issues regarding internet safety.

<http://www.getnetwise.org/>

Childnet – Know it All

<http://www.childnet-int.org/kia>

CEOP - The Child Exploitation and Online Protection (CEOP) Centre works across the UK and maximises international links to deliver a holistic approach across agencies and sectors - all focused on tackling child sex abuse wherever and whenever it happens

<http://www.ceop.gov.uk>

Intuitive media – Pepper and Poppy, Grid Club, Gold Star Café

<http://www.intuitivemedia.com/>

Digizen

<http://www.digizen.org.uk/>

Bullying UK

<http://www.bullying.co.uk>

Internet Safety Websites – For Pupils

CBBC cartoons on ICT safety.

<http://www.bbc.co.uk/cbbc>

4Kids Safe Surf with Earl and pupils can gain their safe surfing **surtificate**

<http://www.4kids.org/safesurf/>

Internet Super Heroes Delivering smart, safe and responsible surfing messages to children, teens, schools and parents, online and offline.

<http://www.internetsuperheroes.org/>

NetSmartz Teens Listen to real-life stories told by teens about their Internet experiences and check out some articles that will teach you more about the Internet and being safer while online.

<http://www.netsmartz.org/netteens.htm>

Bullying UK gives advice on cyberbullying issues

<http://www.bullying.co.uk>

Internet Safety Websites – For Parents

Bullying Online UK charity Bullying Online helps parents and children deal with school bullying.
<http://www.bullying.co.uk>

Interactive Parents' Safety from Kidsmart

<http://www.kidsmart.org.uk/>

Thinkuknow What can I do to keep my child safe? If you are a parent or carer, the Home Office has produced a leaflet to help you find out what you need to know to keep your children safe when they use the Internet.

<http://www.thinkuknow.co.uk>

BBC Online Safety useful links

<http://www.bbc.co.uk/onlinesafety/>

Safer Searching – using Google

The default setting for Google filtering is moderate and so set to exclude most explicit images from Google Image Search results. It is easy to set a strict filtering policy and lock it in place. Visit

<http://www.google.co.uk/intl/en/landing/familysafety/> to set that up.

Filtering Options

Most major search engines offer some type of filtering ability. This is intended to reduce the amount of inappropriate materials which teachers will not want children to encounter.

These filters are not perfect but used in conjunction with the LA level filters should help to provide a safe environment for pupils as far as it is possible.

- AllTheWeb: The **Offensive Content Filter** option is already on, to change it go to customise preferences.
- AltaVista: Go to Advanced Search Tools and switch on the safe search filter.
- Ask Jeeves: Go to **Settings** and use options for **Content Filtering**
- Lycos: Offer a family filtering download option at <http://www.aptrio.com/Internet/Browsing-Companions/lycos-family-filter-12862.html>
- Yahoo: Set the **SafeSearch Filter** option via the **Search Preferences** page.

YouTube Filtering at Home

Visit YouTube, if you do not have a log in create one. Once you are logged in go to the very bottom of the page and click on Safety Mode. This opens an option to turn safety mode on or off. If you put it on once you are logged in only a person with the same log in can turn it off so children should not be able to see harmful content.

Search Engines specifically for children

Kids-net Australia a search engine designed to help pupils find information safely.

<http://www.kids.net.au/>

For advice on kid safe search engines try

<http://www.makeuseof.com/tag/10-search-engines-kids-parents-safe-browsing/>